

UPDATE & REVIEW ON PRE-REGISTRATION PROCEDURE: ANA 37TH INTERNATIONAL ANNUAL CONVENTION

Dear ANA Chapters' Executive Councils,

Following a meeting held with the Local Organizing Committee (LOC) of ANA Lagos, host of the forthcoming Convention on 26th August, 2018 and in response to the outcry of members to the earlier advertised convention fees payment procedure, a downward review of the payable fees has been approved by the National Executive Council as indicated within the following release. Other adjustments in the convention planning procedure have been made which should be noted and adhered to by intending delegates.

LIST AND PAYMENTS: 37TH INTERNATIONAL ANNUAL CONVENTION

Fraternal greetings from the National Executive Council,

In line with the preparations for the **37th International Annual Convention** scheduled to take place in **Ikeja, Lagos State** from **Thursday 25th - Sunday 28th October, 2018**, with the theme “**Literature: Megacities and Megacities**,” we request that you furnish us with a list of delegates attending the 2018 Convention from your chapter on or before the **12th of October, 2018**.

You are also requested to encourage your members to pay the appropriate Convention Fees and Annual Dues, due to the National Executive body on or before the **12th of October, 2018** as follows:

A. Early Bird payment within the months of August - September, 2018.

1. Annual Dues + Convention Registration fee + Paired Rooms [**₦15,000 only**]
2. Annual Dues + Convention Registration fee + Single Occupancy [**₦25, 000 only**]

B. Payments from 1st- 12th October, 2018.

1. Annual Dues + Convention Registration fee + Paired Rooms [**₦20,000 only**]
2. Annual Dues + Convention Registration fee + Single Occupancy [**₦30,000 only**]

C. Members who want to make their own accommodation arrangements should just pay their annual dues and convention registration fee totaling N10,000 into ANA National account. On confirming payment, the LOC will make available to them list of discounted rates of hotels around the Ikeja Area of Lagos(where the convention activities will be situated) for them to make their bookings.

D. Please note that there will be no onsite payment/ registration. Anyone intending to attend the convention as a registered delegate must register and pay in advance.

Also note that these payments scheme will be strictly monitored and a person will be taken as duly accredited for the Convention after having paid the appropriate amount of fees as stipulated above. Only ONE designated officer, the Chapter Secretary, Chairman or Treasurer, can make payments on behalf of Chapter's delegates to the account details below. These officers should ensure that payments received from their members are promptly paid into the following designated account:

**Association of Nigerian Authors
Zenith Bank Plc
Account No. 1014606745**

After payment is made, the details of such containing names, sex and chapters of the payees should be immediately sent as an email to anaexco2015@gmail.com

Payments for the convention can also be made through a portal available on the ANA Website www.ana-nigeria.com.

SPECIAL NOTICE

No one who will be attending the convention as a member and duly accredited delegate is excluded from this pre-registration procedure. Members who may not be attending the Convention are advised to pay into the account of the Association their annual membership due to the national body of **N5000** for the year **2018** before the Convention. Determination of financially up-to-date membership in the Association at the National level commenced since the year **2016** and compulsory payment of membership dues regardless of the attendance of conventions started counting from the year **2016**. All those who did not attend the Conventions since the year **2016** and have not paid their dues for that year and the year **2017** must

endeavor to pay such dues to be considered as financially up- to- date for the **2018** Convention and afterwards. Please note that the Association has well- kept records of financial members which would be used to regulate membership rights and privileges at appropriate times.

As we introduce modest reforms in the administration of our conventions for optimal and better-serviced conventions starting with the 2018 Convention in the megacity of Lagos, the National Executive Council and the LOC need your compliance in order to effectively conduct delegates, distinguished Congress and our special guests through the ceremonies in an efficient, responsible and accountable manner. Clarifications on any issue arising from this notice should be sought from the national secretariat.

Please circulate this notice widely among your members.

Thank you for expected compliance and understanding.

Denja Abdullahi
President, ANA.
28 August, 2018